



Nasveti za načrtovanje finančne konstrukcije projekta LIFE

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Prikaz stroškov v stroškovniku (budget) projekta

DIRECT COSTS (*neposredni stroški, povezani z izvedbo projektnih aktivnosti in nujni za njihovo implementacijo*):

A. Personnel costs

(stroški osebja)

A.1 Employees (*zaposleni*)

A.2 Natural persons under direct contract (*fizične osebe*)

A.3 Seconded persons (*napotene osebe*)

A.4 SME owners and natural person beneficiaries (*lastniki malih podjetij in s.p. partnerji*)

A.5 Volunteers (*prostovoljci*)

B. Subcontracting costs (*stroški podizvajalcev*)

C. Purchase costs

(drugi neposredni stroški)

C.1 Travel & subsistence (*potni stroški, dnevnice, nočitve*)

C.2 Equipment (incl. Infrastructure) (*oprema in infrastruktura*)

C.3 Other goods, works and services (*drugo blago, dela in storitve*)

D. Other direct costs

(drugi neposredni stroški)

D.1 Financial support to third parties (*Finančna podpora tretjim osebam*)

D.2 Land purchase (*nakup zemljišč*)

INDIRECT COSTS: Praviloma 7% vrednosti upravičenih stroškov projekta (izjeme!). Vrednost v PORTALU **izračuna avtomatsko.**



Prikaz stroškov v stroškovniku (budget) projekta

Stroškovnik (Budget) vnesete **dvakrat!**:

1. Izpolnite Excel datoteko: **Tpl_Detailed budget table (LIFE)** in jo naložite v sistem kot prilogo (Annex).

Detailed Budget Table								
[proposal acronym]								
<i>Important:</i>								
Staff effort allocation								
<i>Fill in the effort per work package and Beneficiary/Affiliated Entity.</i>								
Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WPx...	Total
1. Prijavitelj			30	60	20	20		130
2. Partner 1	16		1		57	31	115	220
3. Partner 2	169	27	55		114	54	90	509
4. Partner 3		160		70				230
5. Partner 4	120	20	30	40	200	266	404	1080
6. Partner 5	313	35	10	275	90	175		898
7. Partner 6			2		10	5		17
8. Partner 7	30		40	25	80	70		245
9. Partner 8	116		158	80	95	155		604
Total person-months	764	242	326	550	666	776	609	3933
Personnel costs								
<i>Present your estimated "Personnel costs" split into 3 categories as per the table below. If you do not have any personnel costs falling under "A.4 SME owners and natural person beneficiaries"</i>								
Participant Number/Short Name	Country	Number of person months (staff effort per beneficiary)	Average monthly salary rate	A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons (costs)	A.4 SME owners and natural person (sole trader) beneficiaries (Unit costs in €)	Subtotal personnel costs without volunteers (A1+A2+A3+A4) - must be the same as in part A section 3	A.5 Volunteers (Unit costs) must be the same as in part A section 3	Total Personnel costs
1. Prijavitelj		130	0 €			0 €		0 €
2. Partner 1		220	0 €			0 €		0 €
3. Partner 2		509	0 €			0 €		0 €
4. Partner 3		230	0 €			0 €		0 €
5. Partner 4		1080	0 €			0 €		0 €
6. Partner 5		898	0 €			0 €		0 €
7. Partner 6		17	0 €			0 €		0 €
8. Partner 7		245	0 €			0 €		0 €
9. Partner 8		604	0 €			0 €		0 €
Total		3.933			0 €	0 €	0 €	0 €



Personnel costs



Stroške osebja (Personnel costs) **načrtujte zares natančno**, saj jih je praviloma vedno treba zagovarjati v fazi revizije. Nujno vsaj osebje (priporočljivo za vse stroške) načrtujte v INTERNIH tabelah!

ZAKAJ? Potrebovali boste različne podatke, zato si morate pametno nastaviti formule v tabelah:

1. Pri načrtovanju števila oseb na projektu morate paziti na obremenjenost posameznega zaposlenega, da ne preseže dovoljenega števila ur = **215 dni** na leto.

INTERNA TABELA: Nastavite si jo tako, da vam bo računala **skupno število dni na zaposlenega**, opredelite kadre, npr. LP Project Manager, AP Technical worker,...

2. Potrebujete podatek **obsega vsakega predvidenega kadra po posameznemu WP-ju in po partnerju**.

INTERNA TABELA: V tabeli vsaki aktivnosti dodajte oznako WP-ja (delite še nižje, do naloge (taska), ker tako lažje popraviš, če ti kakšno aktivnost izločijo iz projekta. Poleg stolpca WP (in task) dodajte tudi stolpec partnerjev.

3. Posamezno projektno aktivnost razbijte na najnižji nivo načrtovanja (do dneva natančno).
4. Pazite, da so vse aktivnosti opredeljene v vsebini (velja za vse stroške).



Personnel costs – primer interne tabele



WP	TASK	Detailed activities	Participant	Category /Role in the project	Daily salary	Days
2	T.2.2.i	Preparation, review and adjustment of the RDP proposals	UL-BF	UL Research assistant	255 €	30
2	T.2.2.i	Preparation, review and adjustment of the RDP proposals	MKGP	MKGP Senior agricultural policy officer	190 €	30
2	T.2.2.i	Preparation, review and adjustment of the RDP proposals	BSPB	BSPB Senior conservation adviser	124 €	35
2	T.2.2.i	Preparation, review and adjustment of the RDP proposals	BSPB	BSPB Conservation assistant	100 €	20
2	T.2.2.i	Organization of 2 excursions abroad	NRP	NRP Agronomist	220 €	10
2	T.2.2.i	Participation at 2 excursions abroad	NRP	NRP Agronomist	220 €	8
2	T.2.2.i	Participation at 2 excursions abroad	NRP	NRP Conservation Biologist	220 €	8
2	T.2.2.i	Participation at 2 excursions abroad	NRP	NRP Project manager	260 €	8
2	T.2.2.i	Participation at 2 excursions abroad	NRP	NRP Land manager	220 €	8
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	ZRSVN	ZRSVN Senior data manager	255 €	10
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	ZRSVN	ZRSVN Data manager	200 €	80
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	NRP	NRP Land manager	220 €	2
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	NRP	NRP Agronomist	220 €	2
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	NRP	NRP Conservation Biologist	220 €	2
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	DOPPS	DOPPS Project manager	220 €	2
3	T.3.1	User manual and video instructions (20 youtube videos) and education of users	DOPPS	DOPPS Conservation ornithologist 2	198 €	2

Category /Role in the project	SUM of Days of work
BSPB Administrator	468
BSPB Conservation assistant	655
BSPB Conservation Director	100
BSPB Executive Director	20
BSPB Financial Manager/Accountant	219
BSPB Senior conservation adviser	1076



Personnel costs



Staff effort allocation

Fill in the effort per work package and Beneficiary/Affiliated Entity.
Please indicate the number of person-months over the whole duration of the planned work.
Adapt the columns to the number of work packages in your proposal.
Identify the work-package leader for each work package by showing the relevant person-month figure in bold.

Predhodno omenjene filtre
(kadri na WP, kadri po partnerju)
potrebujete, da boste izpolnili to tabelo!

Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WPx...	Total
1.								0
2.								0
3.								0
4.								0
5.								0
6.								0
7.								0
8.								0
9.								0
10.								0
Total person-months	0	0	0	0	0	0	0	0

No. of person-months = ROUND((number of total days in WP for participant)/(215/12);2)

Uporabite zaporedne številke, kot so dodeljene v PORTALU

Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP8	Total
1. IRP	81,10	84,28	43,42	31,03	103,03	11,72	62,46	70,44	487,48
2. UL	18,53	8,43	0,00	0,00	0,00	0,95	37,40	0,84	66,15
3. DOPPS	19,31	17,58	7,14	3,07	4,02	11,33	37,56	2,40	102,41

WP leader – označiš s poudarjenim tekstom (bold)



Personnel costs

Poimenujete z zaporedno številko in kratkim imenom partnerja

Important:

Staff effort allocation

Fill in the effort per work package and Beneficiary/Affiliated Entity.

Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WP6...	Total
1. Prijavitelj	120		30	60	20	20		250
2. Partner 1	16		1		57	31	115	220
3. Partner 2	169	27	55		114	54	90	509
4. Partner 3		160		70				230
5. Partner 4	120	20	30	40	200	266	404	1080
6. Partner 5	313	35	10	275	90	175		898
7. Partner 6			2		10	5		17
8. Partner 7	30		40	25	80	70		245
9. Partner 8	116		158	80	95	155		604
Total person-months	884	242	326	550	666	776	609	4053

Personnel costs

Present your estimated "Personnel costs" split into 3 categories as per the table below. If you do not have any personnel costs falling under "A.4 SME owners and

Participant Number/Short Name	Country	Number of person months (staff effort per beneficiary)	Average monthly salary rate	A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons (costs)	A.4 SME owners and natural person (sole trader) beneficiaries (Unit costs in €)	Subtotal personnel costs without volunteers (A1+A2+A3+A4) - must be the same as in part A section 3	A.5 Volunteers (Unit costs) must be the same as in part A section 3	Total Personnel costs
1. Prijavitelj		250	0 €			0 €		0 €
2. Partner 1		220	0 €			0 €		0 €
3. Partner 2		509	0 €			0 €		0 €
4. Partner 3		230	0 €			0 €		0 €
5. Partner 4		1080	0 €			0 €		0 €
6. Partner 5		898	0 €			0 €		0 €
7. Partner 6		17	0 €			0 €		0 €
8. Partner 7		245	0 €			0 €		0 €
9. Partner 8		604	0 €			0 €		0 €
Total		4.053			0 €	0 €	0 €	0 €



Personnel costs – kako izpolniti tabelo



(1) Podatki TOTAL iz tabele Staff effort allocation se prenesejo sami

Participant Number/Short Name	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP8	Total
1. NRP	81,10	84,28	43,42	31,03	103,03	11,72	62,46	70,44	487,48
2. UL	18,53	8,43	0,00	0,00	0,00	0,95	37,40	0,84	66,15
3. DOPPS	19,31	17,58	7,14	3,07	4,02	11,33	37,56	2,40	102,41

(2) Vpiši skupni znesek stroškov vsega kadra/osebja po partnerju (v modro obkrožene stolpce)

Participant Number/Short Name	Country	Number of person months (staff effort per beneficiary)	Average monthly salary rate	A1. Employees (or equivalent); A2. Natural persons under direct contract and A3. Seconded Persons (costs)	A.4 SME owners and natural person (sole trader) beneficiaries (Unit costs in €)	Subtotal personnel cost without volunteers (A1+A2+A3+A4) must be the same as in part section 3	A.5 Volunteers (Unit costs) must be the same as in part A section 3	Total Personnel costs
1. NRP	SI	487	3.820 €	1.862.190 €		1.862.190 €		1.862.190 €
2. UL	SI	66	4.371 €	289.140 €		289.140 €		289.140 €

(3) Total Personnel costs in Average monthly salary rate se izračuna avtomatsko. Pazite, da ne izbrišete formul!



Subcontracting

V razpisu preverite maksimalni delež subcontracting glede na vrednost projekta



Subcontracting

Give details on subcontracted action tasks (if any) and explain the reasons why (as opposed to direct implementation by the participants).
Subcontracting — Subcontracting means the implementation of action tasks, i.e. specific tasks which are part of the action and are described in Annex 1 of the Grant Agreement.
Note: Subcontracting concerns the outsourcing of a part of the action to a party outside the Consortium. It is not simply about purchasing goods or services. We normally expect the participants to have sufficient operational capacity to implement the project activities themselves. Sub-contracting should therefore be exceptional.
Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; coordinator tasks can normally not be subcontracted).

Dodajte oznako WP priporočljivo tudi oznako naloge (task)!

Participant Number/Short Name	Subcontract Description	Cost (€)	WP	Justification (Why is subcontracting necessary?)
1.NRP	External company that will transform biomass into pellets for pet litter and packaging into bags (T.4.2)	20.000 €	WP4 (T.4.2)	T.4.2: Payment for an external contractor who will be selected by a public procurement procedure and which will be selected based on their capacity to implement this task (press the biomass into pellets and pack them in bags)
1.NRP	External company that will transform biomass into compost and packaging into bags (T.4.2)	15.000 €	WP4 (T.4.2)	T.4.2: Payment for an external contractor who will be selected by a public procurement procedure and which will be selected based on their capacity to implement this task (conducting the composting experiment, packing compost in bags, equipped with project logos and its story of origin).

Preverite, da so vsi stroški utemeljeni pri opisih WPjev!

NRP found a few suitable companies to make test pellets for pet litter. The NRP will carry out the public procurement procedure and select the most suitable company that will carry out the experiment as an external contractor. When selecting, we will also consider the distance of the production plant from the project area as the biomass will have to be delivered to the selected contractor. NRP will order transport of 1 ton of biomass, which will then be pressed into pellets and packed in bags by the selected contractor. Experimenter and NRP will jointly prepare the report on the findings and experiment results. With the help of an external transporter NRP will deliver bags to the NRP' warehouse in Cerknica. NRP will distribute the pellets for pet litter to pet owners who are willing to test, evaluate and price the product.

V Subcontracting tabelo vnesite stroške zunanjih izvajalcev vseh partnerjev po vrstnem redu. Najprej vse zunanje storitve od vodilnega partnerja (v tem primeru 1. NRP), sledijo zunanje storitve od partnerja 2 (2. UL) itd.




Razlika med Subcontracting in Purchase - Other goods/works and Services

Subcontracts	Purchases
Subcontracts concern the implementation of 'action tasks' described in Annex 1.	Purchases concern any other contracting cost (travel, equipment, goods, works and services) that are necessary for the beneficiaries to implement the work (can range from big equipment to petty goods) but do not constitute by themselves an action task described in Annex 1.
The price for the subcontracts will be declared as 'Subcontracting costs' in the financial statement.	The price for these contracts will be declared in one of the 'Purchase costs' columns in the financial statement.

Example (subcontracts): *Subcontract to organise a conference that is set as part of the tasks in Annex 1.*

Example (purchases): *Contract for an audit certificate on the financial statements; contract for the translation of documents; contract for the publication of brochures; contract for the creation of a website that enables the beneficiaries to work together (if creating the website is just a project management tool and not a separate subcontracted 'action task'); contract for organisation of the rooms and catering for a meeting (if the organisation of the meeting is not a separate subcontracted 'action task'); contract for hiring IPR consultants/agents needed for the project.*

 The same kind of items (e.g. writing materials) can qualify as purchases in one action (simple consumables for the implementation of the action), but as subcontracting in another (e.g. if it is an action task to acquire writing materials for a school).



Razlika med Subcontracting in Purchase - Other goods/works and Services (PRIMERI)



Subcontracts	Contracts / Purchase
External company that will transform biomass into pellets for pet litter and packaging into bags (T.4.2)	Designer to design the brand and print layout preparation for compost and pellet bags (T.4.2)
External provider for project documentation preparation for the construction of the traffic control system (T.5.4.iii)	Satelite images of the Cerknjško jezero (4 images * 5 years) (T.7.2.ii)
High quality short presentation films (2 clips, 1 minute long) creation (T.8.3)	Print and design of three different leaflets (200 pieces per measure; total 600 pieces) presenting each revised Agricultural policy measure (T 2.2.ii)
Legal opinion on how the various types of existing ownership relationships can be clarified (T.3.2)	Costs of participation in the meetings for the representatives of the agrarian community (WP2 and WP5)
External subcontractor for web site upgrade with water level data and online creation of interface showing the Web users where boating is allowed at the given moment (T.5.2)	Accomodation, food, insurance and other costs (bike rentals, visitors fee for caves entrance, etc.) for participants of camps (T.8.11.iii)



Razlika med Subcontracting in Purchase - Other goods/works and Services (PRIMERI)



Subcontracts	Contracts / Purchase
Arrangement of educational amphibian pond at Primary School Lesično (digging, land removal and fence set-up)	The cost of printing and packaging of memory games (200 pcs x 12 €/pcs)
Preparation of nature interpretation plan	Meals for summer camp participants (app. 15 participants/camp, 7 camps for 5 days each, 10 €/day/person for meals)
Supervision of the engineer during construction at Ljubljansko barje (5% of implementation costs)	Travel cost reimbursement for invited guest for 2 conferences (3 guests/conference, 600 €/person for plain tickets, 80 €/night for hotel costs, 3 overnight stays for each person)
Preview of project documentation for Radensko polje (3% of the value of the preparation of the project documentation)	Bus transportation of children attending workshops at educational trail (45 times, 150 €/transport)
Organisation of a conference	Amphibian toolbox (11 x 300 €) + equipment for workshops (10 x magnifying glass x 10€, 10 x water nets x 50€, 10 x buckets x 5€, 20 x coloured pencils x 10€, 10x crayons x 15€)



Other direct costs



Od tabele: Other direct costs dalje, stroške predstavljate po kategorijah za vsakega partnerja posebej, po vrstnem redu – upoštevajoč **zaporedje številok**, ki so bile posameznemu partnerju **dodeljene v portalu!**

Other direct costs

*Please complete the table below for each participant. If required add further tables at the end of this work sheet (one per participant).
Please ensure that sufficient details are provided in part B. For major cost items add lines below, in order to provide a detailed breakdown within one cost category.
For major items listed in the justification column, indicate the work package to which they belong.
For equipment and infrastructure, please explain if the cost represents the full cost or the depreciation.*

Participant Number/Short Name (1)	Cost (€)	Justification
Travel & subsistence		
Equipment (incl. infrastructure)		
Other goods, works and services		
Financial support to third parties		
Land purchase		
Total	0 €	

Poimenujte vedno v enakem zaporedju (zaporedna številka partnerja in ime).

Purchase costs – Travel & subsistence

V to kategorijo sodijo:

- stroški prevoza (kilometrine, letalske karte, drug javni prevoz, cestnine, parkirnine),
- dnevnice,
- stroški nočitev.

SAMO ZA OSEBJE, ZA KATEREGA UVELJAVLJATE PERSONNEL COST!

(za nezaposlene uvrstite v kategorijo **Other goods, works and services**.)

Vse opredelite s številkami, zneski, kilometri, dnevi, št. oseb, ipd. Iz opisa naj bo jasno, kaj vse strošek

Travel & subsistence	652 €	(T.5.6.1.i): Mileage allowances for attending 4 Annual International events Nočnjak from 2026 to 2029 (Trilj - Zadar - Trilj: 326 km x €0.50/km = €163 per event)
Travel & subsistence	1.800 €	(T.5.6.1.i): Daily allowances for attending 4 Annual International events Nočnjak for three persons (4 congresses x 3 days per congress, plus 2 travel days per congress (arrival one day before and departure one day after)) x €30/day x 3 person = €1,800)
Travel & subsistence	4.800 €	(T.5.6.1.i): Accommodation costs for attending 4 International events Nočnjak, for three persons (4 nights x €100/night x 3 persons x 4 congresses)

OPOZORILO: Če boste uporabljali **službeno vozilo**, se za strošek predvidi **gorivo**, uvrsti se v kategorijo:

Purchase costs - Other goods, works and services!

Other goods, works and services	1.000 €	WP2: Fuel for car for performance of interviews, field work, event attendances, farmers' visits, etc.
Other goods, works and services	2.000 €	WP3: Fuel for car for meetings, transfers due land exchange and purchase, for establishing microhabitat (woody vegetation removal, mowing), etc.



Purchase costs – Equipment (incl. Infrastructure)



V to kategorijo sodi:

- oprema – upoštevajoč vaše interne akte (vse kar se beleži kot osnovno sredstvo!),
- infrastruktura.

OPOMBA: Sem ne sodi delovna oprema – npr. zaščitna oblačila, kot tudi ne oprema manjše vrednosti (npr. termometri, lopate, kose) – to se uvrsti v kategorijo: Other goods, works and services!

Pri opremi je treba predstaviti višino upravičenih stroškov – ali so upravičeni 100% ali je prikazana amortizacija. Preglejte razpis, glede upravičenosti višine opreme! (od max. 50% - lahko tudi manj, do 100% upravičenih stroškov)

Povežite strošek z vsebino – poudarite v opisu WP/task!

Primer za razpis iz leta 2023, za 100 % upravičeno opremo – razpis NAT:

Equipment (incl. infrastructure)	63.000 €	Double axle trailer for the transportation of the removed deposits and a front loader tractor attachment for loading the removed biomass on the trailer (T.4.1)
Equipment (incl. infrastructure)	253.000 €	Harvester for biomass removal (T.4.1)

Primer za razpis iz leta 2024, z upoštevanom max.50 % upravičenostjo, vezano na amortizacijsko dobo):

Equipment (incl. infrastructure)	24.000 €	(T.3.1.i): Drying chamber (full price: €48,000, eligible for funding 50%: €24,000)
Equipment (incl. infrastructure)	4.500 €	(T.3.1.i): Cold storage unit (full price: €9,000, eligible for funding 50%: €4,500)



Purchase costs – Other goods, works and services



V to kategorijo sodi:

- revizija (preverite v razpisu ali ste zavezani izvesti revizijo),
- delovna zaščitna oprema (opredelite s kosi, povežite s kadrom),
- gorivo,
- servisi avtomobila (če v projektu predvidite nakup avtomobila),
- promocijski material (opredelite količine, izvode, strošek na kos)
- potrošni material, ipd. (predvidite v količinah)

Povežite strošek z vsebino – poudarite v opisu WP/task!

Other goods, works and services	1.000 €	Print and design of leaflet (500 pieces) for farmers with presentation of all measures with aim of promotion for its implementation (T 2.2.iv)
Other goods, works and services	3.500 €	Symbolic gifts for visited farmers and other influencers (500 pieces) (T 2.2.iv)
Other goods, works and services	1.000 €	WP2: Fuel for car for performance of interviews, field work, event attendances, farmers' visits, etc.
Other goods, works and services	15.000 €	Audit
Other goods, works and services	4.000 €	Maintainance of harvester - regular technical checks (oil, etc.) - 1,000 €/year; 4 years; in total 4,000 € (T.4.1)
Other goods, works and services	10.000 €	Satelite images of the Cerkniško jezero (4 images * 5 years) (T.7.2.ii)
Other goods, works and services	3.000 €	Design of Project Visual Identity (T.8.1)



Other direct costs – Land purchase...



V to kategorijo sodi:

- nakup zemljišč,
- stroški notarja,
- najem zemljišč,
- kompenzacijska plačila.

Povežite strošek z vsebino – poudarite v opisu WP/task! **Pazite, da zadostite vsem pogojem!**

Pri odkupih nujno priložite cenitev zemljišča in priporočljivo (beri obvezno) je priložiti predkupne pogodbe!

OPOMBA: Upravičenost te kategorije stroška preverite v RAZPISU. Ni dovoljen pri vseh sklopih!

Primer odkupa zemljišč:

Land purchase	60.000 €	Notarian costs and legal fees for land exchange (50 ha = app. 100 parcels; 300 €/parcel, in total 30,000 €) and land purchase (50 ha = app. 100 parcels; 300 €/parcel, in total 30,000 €)
Land purchase	180.000 €	Land costs (3,600 €/ha; in total 180,000 €)

Primer kompenzacijskega plačila (one-off compensation) projekta sklopa NAT:

Land purchase - one-off-compensations	20.000 €	T.5.3: Compensation for permanent cancellation of hunting in the agreed areas of quiet zones covering by the area of Hunting asociation Grahovo (T.5.3)
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Other direct costs – Financial support to third parties

Financial support to third parties is allowed in topic **Nature & Biodiversity** and **Nature Governance** for **grants** or similar forms of support and **prizes** under the following conditions:

– the calls must be open, published widely and conform to EU standards concerning transparency, equal treatment, conflict of interest and confidentiality.

Financial support to third parties will be accepted in projects which aim to **assist entities outside the project partnership** (e.g. non-profit organisations, local authorities or citizens groups) in the **implementation or development of local initiatives that will contribute to the project's objectives.**

Your project application must:

- **clearly specify why financial support to third parties is needed,**
- **how it will be managed** and
- **provide a list of the different types of activities for which a third party may receive financial support.**
- The proposal must also **clearly describe the results to be obtained.**



Other direct costs – Financial support to third parties

D1 Financial Support to third parties :

- in the form of grants, prizes or similar forms of support; if any
- are eligible if
 - in line with the call conditions (max amount per action/third party)
 - they fulfil the general eligibility conditions
 - calculated on the basis of the costs actually incurred
 - the support is implemented in accordance with the **conditions set out in Annex I** which must ensure objective and transparent selection procedures
- conditions in Annex I must ensure objective and transparent selection procedures and include at least the following:
 - Grants :
 - Amount per third party & criteria for calculating the amount
 - Different types of activity that qualify for financial support (closed list) + the persons or categories of persons that will be supported
 - the criteria and procedures for giving financial support
 - Prizes :
 - Eligibility & Award Criteria
 - Amount of the prize
 - payment arrangements



Indirect costs & Funding

Praviloma 7 % na končno upravičeno vrednost projekta, z izjemami (odštejejo se stroški prostovoljcev, nakupa zemljišč):

E Indirect costs :

- If foreseen under the related call, will be reimbursed at the flat rate of **7%** of the eligible direct costs (categories A-D, except volunteers' costs and land purchase costs).

Znesek neposrednih stroškov se v portalu izračuna avtomatsko, ko vnesete vse načrtovane stroške.

V portalu tudi zaprete finančno konstrukcijo, z opredelitvijo EU LIFE sofinanciranja, morebitnih drugih sofinancerjev in lastnih deležev.



Priporočila:



OBVEZNO NAČRTUJTE KADRE in tudi ostale stroške V INTERNI TABELI!

Ne pretiravajte in ne napihujte stroškov... **ZAKAJ?**

1. Zelo pomembno merilo pri ocenjevanju je **VALUE for MONEY**.
2. Če bo projekt odobren, boste morali ves čas pojasnjevati zakaj vam sredstva ostajajo.

Upoštevajte, da se bo projekt izvajal več let, zato si pri določenih stroških pustite nekaj rezerve za morebitne podražitve, pri osebju za napredovanja, ipd.

Obvezno preverite ali so vsi stroški omenjeni pri vsebini (opisih WP)!

Poskusite pravilno uvrstiti stroške po kategorijah, vendar nič hudega, če jih opredelite narobe – to ne bo razlog zavrnitve projekta. Če pride projekt naprej, ocenjevalec javi če je treba katere stroške prenesti med kategorijami stroškov!

Naredite stroškovnik pravočasno, ker to je ponavadi tisti del projekta, kjer si partnerji vzamejo največ časa za pregled in komentarje!



Vprašanja?





Tveganja (Risk management)



Pripravili: Irena Likar, PROJEKT-I



Iz prijavnice:



4.5 Risk management *(n/a for concept note)*

Critical risks and risk management strategy *(n/a for concept note)*

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them.

Indicate for each risk (in the description) the impact and the likelihood that the risk will materialise (high, medium, low), even after taking into account the mitigating measures.

Describe any barriers/obstacles and framework conditions (such as regulation and standards) that may be a risk for the achievement of the project's objectives/impacts.

Note: *Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management.*

Risk No	Description	Work package No	Proposed risk-mitigation measures



Priporočila glede tveganj

IZPOSTAVITE vsa relevantna tveganja vašega projekta!

ZAKAJ je to pomembno?

1. Je pomembno merilo pri ocenjevanju
2. Izpostavljena tveganja in predlagane rešitve so vam v prid, pri pojasnjevanju zapletov v postopku implementacije projekta (osnova za Amendment)

Če izpostavite tveganja ne pomeni, da bo projekt slabše ocenjen, temveč bodo razumeli, da ste dobro premislili, našli alternative za morebitne zaplete (IMAJO JIH VSI PROJEKTI) in da imate predvidene rešitve (mitigation strategy).

V delovnem sklopu WP1 (Project management) je priporočljivo predvideti tudi aktivnosti RISK MANAGEMENTA!

Izpostavite morebitne zamude zaradi zakonodajnih postopkov, vremenski pogoji (renaturacija), zamude pri dobavi opreme, nezainteresiranost deležnikov, ipd.



Primeri tvegani projekta LIFE STRŽEN

Pri pripravi projekta smo bili izjemno pazljivi pri izbiri partnerjev, saj se zavedamo, da je ustrezna partnerska struktura ključna za uspešno izvedbo tako zahtevnega projekta. V projekt so vključene organizacije, ki se zavedajo zahtevnosti LIFE projekta in imajo ustrezna znanja, izkušnje in reference za delo na projektu. Vsi so že sodelovali na LIFE projektih, zato pri izvajanju projektnih akcij ne pričakujemo težav, ki bi ogrozile uspešno izvedbo projekta.

Ostale rizike za izvedbo projekta smo odpravili že v času priprave projektne predloga. NRP ima vso potrebno dokumentacijo za izvedbo renaturacije Stržena. Pridobljena so vsa potrebna dovoljenja. V letu 2014 in začetku leta 2015 je Notranjski regijski park pridobil vsa soglasja od vseh lastnikov zemljišč, ki bodo kakorkoli povezana z izvedbo renaturacije, vzpostavitvijo infrastrukture in gnezditvenega habitata oziroma mirne cone. Soglasja lastnikov zemljišč prilagamo k projektni dokumentaciji (Priloga).

Težave pri izvajanju projekta lahko pričakujemo le na področjih, na katere projektni partnerji nimamo neposrednega vpliva. To so:

1) Vremenski pogoji oziroma fenomen presihanja jezera

Vremenskih pojavov ni moč nadzorovati, zato lahko predstavljajo oviro pri realizaciji projekta. Tako se zavedamo možnosti, da jezero v letu, ko je planiran gradbeni poseg, ne bo presahnilo.

Glede na dolžino trajanja projekta ocenjujemo, da ta težava ne bo neobvladljiva, saj lahko poseg zamaknemo v naslednje leto ali leto zatem. Glede na statistiko jezero ne presahne vsakih 10 let, zato projekt zaradi tega ne bo ogrožen. Vse ostale aktivnosti projekta se lahko, kljub morebitnemu časovnemu premiku, nemoteno izvajajo po planu.



2) Lov na bobnarico (*Botaurus stellaris*)

Ulova bobnarice (*Botaurus stellaris*), na katero nameravamo namestiti GPS oddajnik, ne moremo zagotoviti. Bomo pa z izbiro načina lova in s pomočjo ljudi z izkušnjami tovrstnega početja, možnost za neuspeh zmanjšali na minimum.

V okviru projekta bomo izvedli tudi metodo monitoringa bobnarice (*Botaurus stellaris*) s pomočjo triangulacije (A1 in D1). Čeprav podatki o gibanju bobnarice na projektnem območju dobljeni s to metodo ne bodo tako natančni kot podatki, ki bi jih posredoval GPS oddajnik, bodo vseeno dovolj uporabni, da bomo akcijo vzpostavitve gnezditvenega habitata oziroma mirne cone lahko uspešno izvedli.

Kljub temu, da DOPPS do sedaj še ni izvajal telemetrije bobnarice (*Botaurus stellaris*), ima obširne izkušnje spremljanja lokalnih premikov in migracij naslednjih vrst ptic:





Primeri tveganj projekta LIFE TRŠČA



Risk No	Description	Work package No	Proposed risk-mitigation measures
1	If the next Common Agricultural Policy reform will be delayed for more than a year, then new/revised CAP measures will be adopted too late to enable enrolment of them in the proposed duration of the project.	WP 2	In this case extending the duration of the project for a year will be necessary to enable enrolment of new/revised CAP measures before the project ends.



Primeri tveganj projekta LIFE TRŠČA



3	Farmers may not <u>enroll</u> enough new/revised measures to meet the goal of the project. It is often the case that farmers do not <u>enroll</u> widely new measures in first years after adoption due to lack of information and lack of understanding.	WP 2	Therefore, we have planned intensive individual communication with farmers, with the Agrarian village communities and with the Agricultural advisory service staff.
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Primeri tveganj projekta LIFE TRŠČA



9	Lack of interest for selling or land exchange among private landowners	WP3	NRP planned 50 ha of land purchasing, and 50 ha of land exchange based on current market availability and landowners (farmers) requests. We would like to point out that NRP has a pre-emption right in land purchasing at the project area and that each year additional sellers appears. Therefore, a chance of not reaching a goal of purchased or exchange land is very minor. If that happens, NRP will perform activities on the land, already owned by NRP.
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Primeri tveganj projekta LIFE TRŠČA



10	Lack of interest for the use of biomass by relevant stakeholders	WP4	<p>NRP performed several pre-activities regarding biomass use. We believe that there is a very minor possibility of lack of interest to use a biomass. This statement is confirmed with different letters of support.</p> <p>As this is test of different approaches, NRP will, if in case that some product will not be desired in the local area expand the communication and marketing on national level.</p>
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Primeri tveganj projekta AgriValue4LIFE

2

Delays in the supply chain may lead to late delivery and installation of key equipment necessary for the extraction and briquette production processes, potentially affecting the project's timeline.

WP3 and WP4

The project timeline has included an additional 3-month buffer before the testing phase begins, based on supplier quotations. This buffer period is designed to accommodate any potential delays in equipment delivery and installation, ensuring that the critical testing and production phases commence on schedule.



Vprašanja?



Želim vam uspešno prijavo projekta!

Subject: Programme for the Environment and Climate Action (LIFE)
Call: LIFE-2022-SAP-NAT
Project: 101114184 — LIFE22-NAT-SI-LIFE TRSCA
GAP invitation letter

Dear Applicant,

I am writing in connection with your proposal for the above-mentioned call.

Having completed the evaluation, we are pleased to inform you that your proposal has passed this phase and that we would now like to start grant preparation.

Please find enclosed the evaluation summary report (ESR) for your proposal.

